

DUTY STATEMENT

Duty Officer (Crew)

Function

The Duty officer is responsible for assisting with preparations of the club on Race days.

Activities

1. The observer role, in the control tower and/or Patrol Boat crew may need to be filled by you as Duty Officer
2. In the week prior to allocated DO roster date confirm with the Sea Rescue Coordinator arrangements for the skipper and crew of the rescue boat – ML 11
3. On race day
 - a) Arrive at the club at 1330hrs for 1430hrs race start (or 1300hrs for 1400hrs race start).
 - b) Pick up (and wear) the Duty Officer vest from the Control Tower.
 - c) Check Defibrillator is in place, operation light is blinking.
 - d) Take the role of Control Tower and/or Patrol Boat crew as may be required.
 - e) Help to retrieve the mats.
 - f) Help to clean and re-fuel Patrol Boats.
5. If unavailable for duty arrange an alternative from your fellow sailors as your stand in and advise the Duty Roster Coordinator
6. Your average points for the series will be awarded if you can't sail (e.g. average points for the summer series).
7. If duties cannot be completed please contact:
Duty Roster Coordinator
Check program for Contact details.

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DUTY STATEMENT

Patrol Boat Skipper

Function

The Patrol Boat Skipper shall operate the boat to ensure the efficient conduct of a race and minimise the risk to sailors and crews taking part.

Activities

In carrying out that function the Patrol Boat Skipper shall:

1. Have a current General Boat Operator Licence to operate a powerboat and demonstrate the required skills in patrol boat handling requirements.
2. Prior to launch, carry out a safety equipment check..
3. Ensure that the boat is operating satisfactorily, the crew are fully aware of their duties and responsibilities and that procedures established for the safe conduct of sailing are followed.
4. Operate the boat in accordance with the conditions of the General Boat Operator Licence, giving particular regard to speed and alcohol limits.
5. Lay the course and/or start the race according to the instructions given by the Sailing Master or a delegate.
6. Monitor the wind, weather and sea conditions and report to the Sailing Master any changes that may affect sailing.
7. Give priority to the safety of sailors - the Patrol Boat Skipper shall make the final decision on whether a sailor should be taken aboard. Any abandoned yachts shall be anchored for later retrieval or retrieved if safe to do so.
8. Ensure that all procedures laid down for the rescue of sailors and rendering of first aid are followed.
9. Ensure that the patrol boat is refuelled, cleaned and stored ready for further patrol boat activities.

Relationships

The Patrol Boat Skipper shall respond to the Sailing Master and be accountable to him for the Patrol Boats' role in the conduct of a race and any sea rescue operations.